

BRITISH ASSOCIATION OF
HEAD AND NECK ONCOLOGISTS

BAHNO Secretariat, PO Box 85, Midhurst, West Sussex, GU29 9WS
Tel: 01730 813700 Fax: 01730 812042 Email: secretariat@bahno.org.uk



www.bahno.org.uk

BAHNO TRAVEL GRANT

Name	
Address	
E-mail address	
Training Deanery (if applicable)	
Telephone number	
Place to be visited	
Date(s) of visit	
Total cost	
Total amount requested from BAHNO	
Have you secured funding for the remaining costs Yes / No	
Have you had any previous travel grant funding from BAHNO? Yes/No	
Are you a BAHNO member? Yes/No <i>(Please note that only BAHNO members can be awarded travel grants)</i>	

Please attach to this form the following:

1. Up-to-date CV
2. A travel grant proposal which consists of the following:
 - a. A maximum of 2 sides A4 (minimum font size 11 Arial)
 - i. *The proposal should cover the following headings*
 - ii. *Site to be visited*
 - iii. *Dates of visit*
 - iv. *Objectives of visit*
 - v. *Description of visit including centres to be visited and specialties of the units visited and typical types of clinical cases being treated.*
 - b. Breakdown of costs
 - c. Breakdown of funding sources including amount requested from BAHNO
3. Confirmation and/or evidence that you have secured the full costs of the visit. This could be in the form of a letter confirming that you have done so, or a letter confirming other grants that you have received.

If awarded a grant, you will need to fulfill the following in order to obtain the funding:

1. you will be required to submit receipts of the costs incurred within one month
2. you will be required to write a two page report on the visit
3. you will be required to submit a presentation or a poster about the visit to the Annual Scientific Meeting.